

FORMAT FOR RECONCILIATION OF SHARE CAPITAL AUDIT REPORT. (Separate for each ISIN)

(details should be certified by the auditors)

1 For Quarter Ended	31.12.2015
2 ISIN :	N.A.
3 Face Value :	Rs. 10/-
4 Name of the Company	HINDUSTHAN TEA & TRADING COMPANY LIMITED
5 Registered Office Address	5, J.B.S. HALDEN AVENUE, SILVER ARCADE, 1ST FLOOR, KOLKATA 700105
6 Correspondence Address	5, J.B.S. HALDEN AVENUE, SILVER ARCADE, 1ST FLOOR, KOLKATA 700105
7 Telephone & Fax Nos.	033-22517051
8 Email address	as2909@rediffmail.com

9 Names of the Stock Exchanges where the company's securities are listed : CALCUTTA STOCK EXCHANGE

	Number of shares	% of Total Issued Cap.
10 Issued Capital	245000	100
11 Listed Capital (Exchange-wise) (as per company records)	245000	100
12 Held in dematerialised form in CDSL	0	0
13 Held in dematerialised form in NSDL	0	0
14 Physical	245000	100
15 Total No.of shares (12+13+14)	245000	

16 Reasons for difference if any, between (10&11) , (10&15) , (11&15) : N.A.

17 Certifying the details of changes in share capital during the quarter under consideration as per Table below :

Particulars***	No. of shares	Applied / Not Applied for listing	Listed on Stock Exchanges (Specify Names)	whether intimated to CDSL	whether intimated to NSDL	In-prin. appr. pending for SE (Specify Names)
NIL	NIL	NIL	NIL	NIL	NIL	NIL

*** Rights, Bonus, Preferential Issue, ESOPs, Amalgamation, Conversion, Buyback, Capital Reduction Forfeiture, Any other (to specify).

18 Register of Members is updated (Yes / No) YES
If not, updated upto which date N.A.

19 Reference of previous quarter with regards to excess dematerialised shares,if any. NIL

20 Has the company resolved the matter mentioned in point no.19 above in the current quarter ? If not, reason why ? N.A.

21 Mentioned the total no.of requests, if any, confirmed after 21 days and the total no.of requests pending beyond 21 days with the reasons for delay :

Total No.of demat requests	No. of requests	No. of shares	Reasons for delay
Confirmed after 21 Days	NIL	N.A.	N.A.
Pending for more than 21 days	NIL	N.A.	N.A.

22 Name, Telephone & Fax No. of the Compliance Officer of the Co. MR. MANOJ KUMAR BAGHAT
PHONE NO. - 033-22890193
FAX NO. - 033-2275783

23 Name, Address, Tel. & Fax No., Regn. no. of the Auditor PRADIP M. DOMADIA
33A, KALIDAS PATITUNDI LANE, KOLKATA - 700 026
PHONE NO. 033 24552979, C.P. NO. - 3867; MEM. NO.: 380

24 Appointment of common agency for share registry work if yes (name & address) N.A.

25 Any other detail that the auditor may like to provide. (e.g. BIFR company, delisting from SE, company changed its name etc.)



Pradip M. Domadia
P. M. Domadia
FCS - 3867